

OTTUMWA PUBLIC LIBRARY
POLICY AND PROCEDURE

Name of Policy

Registered Sex Offender Policy

Purpose: To ensure that the Ottumwa Public Library is in compliance with Iowa State law that excludes registered sex offenders convicted of sex offenses against minors from public libraries. This policy adopts the definitions of Iowa Code Chapter 692A, as amended.

Procedure:

- In accordance with Chapter 692A of Subtitle 1 of Title 16 of the Code of Iowa, the Ottumwa Public Library prohibits the presence of sex offenders convicted of sex offenses against minors upon or within 300 feet of library property without written permission of the Library Director.
- Registered sex offenders convicted of sex offenses against minors may not loiter, as defined under Iowa Code Section 692A.101(17), as amended, within three hundred (300) feet of library property.
- Persons barred from library property under the law will not be served by the library's home-bound delivery service.
- Issuance of a library card to a registered sex offender convicted of sex offenses against minors does not constitute written permission from the library administrator for that offender to be present on library property.
- Staff are instructed to immediately notify the director if a patron is suspected or accused of being on the registry. The director will then confirm the patron's status, and if in fact in violation of the law and policy, will notify the patron in writing of their violation and that they are not to be on library property. Any library cards issued to patron will then be blocked from further usage.
- Violations of this policy will be immediately reported to law enforcement, and violators will lose all library privileges.
- The director will place a list/link of the registry and banned patrons on the internal staff website.

Date created: 11 June 2012

Date Revised: 13 July 2015

Date Reviewed 9 July 2018

By: Ottumwa Public Library Board of Trustees